COVER AND GATEFOLD SPECIFICATIONS
Standard 4-page Cover

OUTSIDE COVER

BC]1 (outside back cover)

COV]1 (outside front cover)

INSIDE COVER

IFC]1 (inside front cover)

IBC]1 (inside back cover)

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Special Considerations for Perfect Bind Projects

General Page Layout:
- Standard final trim is 8.25" x 10.75". Alternate sizes should be reviewed with your Customer Service Representative.
- Supplied files for perfect bind projects should have the covers created as “spreads” that equal the trim size of the front and back cover plus the backbone measurement supplied by your RRD representative.
  - Example: An 8.25" x 10.75" final trim with ¼" backbone would be 16.75" x 10.75" (17.25" x 11.25" if supplied as a PDF to accommodate bleed).
- Any insert pages with image that butts into the backbone also need to bleed at the spine to allow for grind-off in the perfect binding process. Standard backbone grind-off is ⅛", two-pass jobs (Flush Gates) require a ⅛" grind-off (⅛" for the first pass, ⅛" for the second pass).
- All inside front and back covers of perfect bind projects have ¼" less live matter area than the physical dimensions. An 8.25" cover should be designed for elements to center on the first 8" while still maintaining the standard ¼" safety margin at the face. The other ¼" will be hidden by the hinge score. This also applies to the first and last body pages due to side glue application.

Backbones:
- Backbones are necessary for any perfect bind projects.
- The width of the backbone is determined by page count and paper selection.
- The backbone area on the inside covers should be clear of any image or type (use a knockout equal to the size of the backbone). This is to allow for proper glue adhesion.
- You can create the backbone or we can create it for you. Please provide your CSR with detailed instructions on how it should print (blank, text, front cover image wrapping or back cover image wrapping).

For assistance with any project requirements, contact your RRD Customer Service Representative or Sales Representative.
COVER AND GATEFOLD SPECIFICATIONS

6-page Gate Cover

Panel measurements (inches)

<table>
<thead>
<tr>
<th></th>
<th>Standard Gate</th>
<th>Flush Gate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Front Gate</td>
<td>Back Gate</td>
</tr>
<tr>
<td></td>
<td>(I)OFG (I)FC (I)BC</td>
<td></td>
</tr>
</tbody>
</table>

* All dimensions are based on a final trim of 8¼ x 10¾.

Notes:

■ The panel measurements for perfect bind jobs are necessary to accommodate a hinge score and side glue.

■ On perfect bind jobs the IFC and IBC should be designed to compensate for the ¼" needed for the hinge score. For IFC, center your design on margins of ¼" left and ½" on the right. For IBC, center your design on margins of ½" left and ¼" on the right.

■ When designing your perfect bind panels remember to knock out the backbone area. This is necessary to ensure proper glue adhesion during the binding process.
# COVER AND GATEFOLD SPECIFICATIONS

## 8-page Gate Cover

### Front and Back Gate

<table>
<thead>
<tr>
<th>Panel measurements (inches)</th>
<th>Standard Gate</th>
<th>Flush Gate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(I)OFG</td>
<td>(I)FC</td>
</tr>
<tr>
<td>Saddlewire</td>
<td>8</td>
<td>8.125</td>
</tr>
<tr>
<td>Perfect</td>
<td>7.75</td>
<td>8.125</td>
</tr>
</tbody>
</table>

*All dimensions are based on a final trim of 8 1/4" x 10 3/4".

**Notes:**

- The panel measurements for perfect bind jobs are necessary to accommodate a hinge score and side glue.
- On perfect bind jobs the IFC and IBC should be designed to compensate for the 1/4" needed for the hinge score. For IFC, center your design on margins of 1/4" left and 1/2" on the right. For IBC, center your design on margins of 1/2" left and 1/4" on the right.
- When designing your perfect bind panels remember to knock out the backbone area. This is necessary to ensure proper glue adhesion during the binding process.
COVER AND GATEFOLD SPECIFICATIONS

8-page Gate Cover
Double Front Gate

OUTSIDE COVER

INSIDE COVER

Represents spine or backbone (depends on binding style)

--- Safety margin

--- Actual trim

--- Bleed zone

--- Hinge-score (perfect bind jobs only)

Panel measurements (inches)

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<th></th>
</tr>
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<tbody>
<tr>
<td></td>
<td>OFG1</td>
<td>OFG2</td>
<td>IFG1</td>
<td>IFG2</td>
</tr>
<tr>
<td>Saddlewire</td>
<td>8</td>
<td>7.875</td>
<td>8</td>
<td>7.875</td>
</tr>
<tr>
<td>Perfect</td>
<td>7.75</td>
<td>7.625</td>
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COVER AND GATEFOLD SPECIFICATIONS

8-page Gate Cover
Double Back Gate

OUTSIDE COVER

INSIDE COVER

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